



**REGULAR MEETING AGENDA
SEQUIM PARKS, ARBOR &
RECREATION BOARD (PARB)
MINUTES**

**Sequim Civic Center
152 West Cedar Street
Sequim, WA
December 16, 2019
5:00 PM**

ROLL CALL

X	Maria Seabolt
X	Bill Wrobel
X	Bill Biery
X	Patricia Knapp
	Karen Kremkau
	Wren Fierro-Burdick
	Vacant

Ross Brown joined the meeting at item 3.
Bob Lake attended representing the City Council.
Jason Loihle and Charisse Deschenes attended from Staff.

CHANGES TO THE AGENDA

Added Item 6 and a ceremonial piece.

PUBLIC COMMENTS *Please limit comments to 3 minutes. Please see "Public Comments" rules attached.*

ACTION ITEMS

CEREMONIAL

Presentation to Bob Lake for his years of service to the PARB.

CONSENT AGENDA

1. [November 18, 2019 Minutes](#)

The minutes were reviewed and approved with no changes.

OTHER

2. **Clallam County Trails Advisory Committee**

Bob Lake spoke with Steve Grey about Bill Biery representing. He also talked with the Trails Advisory Committee. He suggests that Bill attend the next meeting on Wednesday of this week.

Maria Seabolt made a motion that Bill Biery becomes the City representative on the Clallam County Trails Advisory Committee. 2nd by Bill Wrobel. Motion passes 4-0. Next step will be

an appointed member placed on the consent agenda.

3. Centennial Plaza update

Seabolt mentioned that we should assemble a joint meeting discussion in late January between the PARB and the City Arts Advisory Council (CAAC). The group agreed that Charisse Deschenes should send out ideas from the City Arts Advisory Council (CAAC) that Ross Brown brought to the meeting. Deschenes said that David Garlington and Barry Berezowsky assured Staff that the area was restored to an environmentally sound state before it was acquired by City.

Patricia Knapp asked if there were limitations to the project. Jason Loihle said that the PARB and the CAAC should recognize and consider how the site it is currently used. Deschenes said that it would be wise to consider temporary park uses as we might develop or sell the lot someday.

4. Park Host Update

Loihle provided copies of the Park Host changes. Minor editing needed. It will be sent to the City Attorney for review in the next month.

Loihle said if there are major revisions to let us know. Loihle will send an electronic copy to the PARB for review.

Seabolt asked about the spray for geese. The grapeseed isn't working. Parks Staff acquired a new noise to keep the geese away.

Knapp said that there might be lost dogs and maybe give a process for that.

Loihle said that this is the second draft and we are anticipating taking it to the City Council at the 2nd meeting of the month.

Bill Wrobel said you might get an outside attorney to review because a host might not sign it if it is presented in certain formats.

Lake said that there are a few things that repeat in the document.

5. [Draft Park Master Plan and Impact Fees RFP](#)

Wrobel, Seabolt and Brown have agreed to review the content of the RFP with Deschenes.

6. New Item Added – Questions About Process and Ask

Bill Biery added an item to the agenda. He said he would like a process for reaching out to and replying to the different constituent groups as they reach out to the PARB. He asked if there is a formal process. Where does it go? He asked if the PARB ever made recommendation to the City Council based on the comments or input from the public?

Bob Lake brings comments to the City Council.

Staff can do something more formal and report back to the PARB on they followed up with those making public comment. Staff agreed to email the Council.

Sprocket Park was reviewed and the PARB is not interested in acquiring the land.

Wrobel made a motion that the PARB would not recommend to the City Council purchasing the land but if the owner of record wanted to donate it to the City that the PARB would recommend that the City accept it. 2nd by Knapp Motion passes 4-0.

Seabolt said that people give presentations often but it is hard to respond when people are not prepared. She said for instance the Pickleball group attended in droves the PARB meetings. What we do for one, we have to do for all. That is what came to the PARB. Staff should close the loop with the PARB when public comment is given.

INFORMATION

Committee, Board and Liaison Summary Reports

Brown said they need a new Arts Coordinator.

New show opening in January called Illuminations. Brown will give the presentation here at the Civic Center.

Light interactive environment will open in March at Pioneer Park – it will be March 7.

Biery wanted to throw out one idea. He said the board members from the Parks Advisory Board at Clallam County they have assignments for individual board members. They are all tasked with specific duties. He thinks that is an interesting way to break up the work load. He likes the discipline of that part. He said it is an advisory board. He said they also have the County Fair under that advisory board. That can be confusing.

Council Advance – ask what the Parks Board and other boards can do to be more effective.

Presiding Officer

Seabolt said thank you to Lake for all the years of service and insight.

Staff Liaisons

7. June Robinson Garden Club update

Loihle is meeting with the City Attorney on January 22. Decisions will be for changes in 2021.

GOOD OF THE ORDER

ADJOURNMENT

Adjourned at 6:21 PM

NOTE: *Items presented by members of the public during the Parks, Arbor and Recreation Board meeting become a public document. Please submit them to the Staff Liaison. Copies of public documents from PARB meetings are available at the City Clerk's Office.*

PUBLIC COMMENTS

Although *no* public comment is *required* to be provided for at PARB meetings, PARB members have provided an opportunity for public comment.

Not all agenda items are appropriate for public comment. Matters which are or were the subject of a public hearing for which required notice was given are topics where public comment outside of the public announced hearing are not allowed by law. Matters that may affect liability for the City are not appropriate for comments from the public even though it may be an agenda item. Frequently questions from the audience to the council or to staff or to consultants are not appropriate to answer at a council meeting. The chairperson will explain when public comment is not appropriate as the need may arise. If you wish to comment on a Public Hearing item, please sign up on the specific Public Hearing sign up sheet.

Public Comment Rules:

1. Come to the lectern; state your name, address, and topic for the record.
2. Please limit your comments to 3 minutes.
3. Please refer to the sign-in sheet for additional rules.